



Friends of Hilgay Riverside Academy



Annual General Meeting
Monday 10th September, 2018
2:00pm

Present: Mrs English, Miss McCracken, Mrs King, Mrs Barrett, Mrs Gunn, Mrs Whitby, Mrs Ford, Mrs Hall, Mrs Amies, Miss Beecham, Mrs Redfern, Miss Williamson, Miss Hayns

Agenda:

1. New committee to be agreed
2. Finance
3. Dates

Miss Beecham (Chair) thanked everyone for attending and welcomed them to the AGM.

The main aim of the Friends is to raise funds for items that help both parents, school, staff and enrich the children's school life.

The last academic year included helping pay coach fares, purchasing the wonderful new display in the main reception area, blinds for the classroom, items for the library to name a few. It has also been agreed to contribute towards a new Trim Trail.

Committee members.

Miss Beecham agreed to remain **Chair**, unless anyone was interested. Miss McCracken agreed to remain **Vice Chair**.

Unfortunately due to work commitments, Miss Hayns stepped down as Secretary. Mrs Redfern and Miss Williamson agreed to work together as **Secretary. Treasurer:** Mrs Barrett stepped down and Mrs English agreed to become treasurer.

There were new posts that needed volunteers to help:

Marketing: This would be contacting companies to enquire about donations/gifts that we could use for raffle prizes etc., Mrs Ford and Miss Williamson agreed to work together.

Stock Control: Checking what items we need to purchase for each event. Mrs King agreed to take on this responsibility.

Advertising: Promoting events throughout the village and surrounding areas Mrs Whitby, Mrs Barrett, Mrs Amies and Mrs Gunn agreed to split this between them.

Finance

The current balance in the account at the end of August is £4,300
Mrs Barrett went through all of the different events with totals raised that the Friends had completed the last academic year. Some of the events raised more than others, and it was agreed that new ideas would be welcomed.

Details on the bank account will now need to be changed to the new committee members.

Dates:

It was agreed that the committee would meet again and discuss dates for events to be held later in the year. However, there were two dates that needed to be organised before half term.

MacMillan Coffee Morning

This will be held in the school hall on the morning of **28th September**.

It will be open to parents and people in the village. We will be serving tea and cakes from 8:30am until 10:30 for the village/parents, then the children may purchase cakes for break.

It was agreed to put out a plea for cakes, either made or shop bought.
Committee members to set up in the hall from 8:00am.

Halloween

This will be held on the 19th October 4:30-6:00pm in village hall. The reason for the date is that many children want to go trick or treating on the 31st.

The village hall needs to be decorated and cleared at the end of the event.

Mrs Hall, Mrs Williamson, Mrs Whitby, Mrs Amies, Mrs Redfern, Mrs King, Miss Beecham, Miss McCracken all agreed to help set up and clear.

It was agreed that it would be run just for children that attend the school, and that the parents leave the children at the door and collect them at 6:00pm, unless they wish to volunteer to help.

The date of the next meeting will be: Thursday 20th September to discuss dates and times for forthcoming events.